

Vista School Board Meeting

September 17, 2014 Minutes

Location: 585 East Center, Ivins, UT 84738

Board members present: Candace Hinman, Jason Wells, Aimee Hansen, Neil Walter, John Berger

Others present: Chris Barnum, Marie Ehlers, Kat Garrard, Britni Armstrong (Board Secretary), Mike Webb (Director), MaryAnn Oram (Business Director), Clif Oram, Troy Bradshaw

5:00 PM - Call to Order, Welcome and Introductions – Neil Walter

Neil calls meeting to order

5:05 PM - APPROVAL OF MINUTES

❖ August 20, 2014 Board Meeting Minutes

Change title from “August 20, 2014 Agenda” to “August 20, 2014 Minutes”

Candace moved to accept minutes with change, unanimously approved

5:10 PM - PUBLIC COMMENTS

Britni Armstrong- Present Administrative Intern Project

Create teacher mentoring and relicensing program in concise format.

Chris Barnum- Present Administrative Intern Project

Essay writing curriculum sequenced and overviewed.

Clif Oram-

Asked board to entertain idea of extending time that board members can serve on board rather than limiting time.

Troy Bradshaw-

Discussed board member background checks- required.

5:20 PM - REPORTS

❖ Director’s Report - Michael Webb

a. Test Scores update

Latest from USOE- results will be available on October 15th.

b. Enrollment update

Clif gave update on mailers and tours. As of tomorrow- enrollment is 846

2/3 of students who left moved out of the area, 1/3 changed schools locally.

Jason discussed creating a unique number to Vista for the mailers in order to track where calls are coming from.

After school programs and word of mouth can greatly expand enrollment.

c. Faculty/staff changes

Added SpEd Para- starts Monday, replaced Stephanie Matthews (copy angel), Sasha Hight took Pride Smith’s position, looking for replacement for Sasha’s position.

d. Overview of Administration Leadership Training

Worked with Steve Allred- training was very worthwhile and eye-opening, good vibes among everyone, collaboration, etc.

Aimee asked Kat to put together some ideas for future administrative events- available next board meeting.

❖ Financial Report – MaryAnn Oram

a. Audit status

2 questions for auditors- recognition of revenue for accounts where we receive money but is restricted funds (SpEd, School Land Trust)

Create Google doc for budgets and minutes that everyone can access, instead of printing off every week.

b. Schedule conference call for November

6:00 PM - COMMITTEE REPORTS

- ❖ **Finance Committee – Jason Wells**
- ❖ **Academic Excellence Committee – Candace Hinman**
- ❖ **Public Relations Committee – Aimee Hansen**

Touched on Admin training with Steve Allred
- ❖ **Governance Committee – John Berger**

5:50 PM - DISCUSSION/ACTION ITEMS

- ❖ **Employee Handbook approval - revised edition**
Tabled to next month
- ❖ **Move October Board meeting**
Move to October 22- Neil makes executive decision
- ❖ **Approve updated Contract Vendor List**
Jason motions to approve Vendor List, unanimously approved
- ❖ **Administration Vision presentation**
School needs overriding vision. Mike has been working on vision- who Vista is, next step is to create mission statement. Board discussed different approaches to mission statement and objectives.
- ❖ **Review Administration Job Descriptions**
Review and discuss next month

TABLED AGENDA ITEMS

- ❖ **FICA Equivalence Plan – Finance Committee**

CLOSED SESSION (if needed)

To discuss the character, professional competence, or physical or mental health of individuals.

7:10 PM – ADJOURN

John moves to adjourn, unanimously approved.