

Non-Custodial Parent's Access to Child's Education Records

Both custodial and non-custodial parents shall be allowed access to their child's education records. However, a school principal or designee shall not allow a non-custodial parent access to the child's education records if:

1. A court has issued an order that limits the non-custodial parent's access to the child's education records; and
2. The school has received a copy of the court order or otherwise has actual knowledge of the order.

Utah Code Ann. §53A-3-402.1

Vista School Procedures:

Vista School will grant access to Custodial and Non-Custodial Parents upon affirmation of identity.

1. Parent unknown to Vista School will be asked to sign and have notarized a copy of a current drivers license.
2. Notice will be sent to the Custodial Parent.

Request for Notarized Documentation

We have received your request to be added to your student(s) SIS account. This would allow you full access to your student(s) information including attendance, grades, and contact information. In order to complete your request we will need a copy of your Driver's License and the following notarized:

I, _____, do swear that this is a true and exact copy of my Driver's License and that the original remains in my possession.

_____ Signature

State of _____

County of _____

Sworn to and subscribed before me this _____ day of _____ 20____, at _____.

_____ Signature of Notary Public

Name of Notary Public (print name) _____

Notary Public, State of _____

Commission Expires _____

SEAL

Letter of Notification

Date _____

This letter is to notify you that the party listed below has requested to be listed on your student(s) SIS account. This would allow them full access to your student(s) information including attendance, grades, and contact information.

If you have questions or pertinent information, please contact the school office at 673-4110 ASAP.
