

## Vista School Board Meeting

May 21, 2020 Minutes

Location: 585 East Center, Ivins, UT 84738 (virtually via zoom)

Board members present: Josh Aikens, Matt Middione, Michelle Walter, Eli Milne, Dave Hunter

Others present: Sam Gibbs (Director), Britni Armstrong (Board Secretary), Paul Jasin, Jacqueline Powell, Troy Bradshaw (Tech/Finance Director), Chris Barnum (VP), Kelly Geary (VP), Marie Ehlers (School Counselor)

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### 5:07 PM- CALL TO ORDER: Welcome and Introductions

Matt Middione-

### 5:08 PM- APPROVAL OF PREVIOUS MINUTES

Josh moves to approve, Michelle seconds. Josh Aikens says "Aye.", Matt Middione says "Aye.", Michelle Walter says "Aye.", Eli Milne says "Aye."

### 5:09 PM- PUBLIC COMMENTS

none

### 5:09 PM- BOARD CALENDAR

**Next Board Meeting- Thursday, June 18 @ 5:00 pm**

Troy asks about moving it to the following week due to COVID-19 budget adjustments. Sam recommends scheduling a quick review of budget before the end of the month. Sam decides to stick with 18<sup>th</sup> if possible or do a special meeting after the fact.

### 5:24 PM- REPORTS

**5:24- Director's Report – Sam Gibbs**

**6:00- Faculty/Staff Changes**

Logan Ostrum will pick up some of the Digital Media classes. Only change this month. We are ready for August.

**5:54- Enrollment and Lottery Update**

Sam has noticed that since COVID 19- we have gone from 25 enrollments per month, we've gone down to 10-12. This could be due to the fact that people can no longer see our facilities in person and take a tour- they have to rely on digital tours and videos. Loss 3 students due to relocation. Numbers seem stable in other columns. 940 returning, 340 on waitlist.

**5:59- Recent and upcoming events**

None. Some cancellations for events next school year are starting to come in, like Shakespeare Festival.

**- Board Training**

**5:24-Update on Expansion**

About 16 months into expansion effort. Sam & Troy will be in on call with review committee for financials. Some policies and other things need to be addressed.

Sam passed those onto the Board earlier this week.

negotiations of our bond. Josh moves to approve, Michelle seconds. Josh Aikens

**6:03-Student Performance Data**

State has cancelled testing this year so there is nothing to report.

**6:03-Mascot update-**

Tabled until we can walk through expansion.

**5:43-COVID-19 update-**

Troy asked Kelly to present on Faculty meeting that was held yesterday.

Green= we will start normal; the only difference is additional cleaning & temperature checks at the door.

Yellow- larger gatherings like assemblies and shows will be done differently, bussing will be different. Face masks may or may not be required. Teachers will

be recording themselves and putting explicit instruction on Canvas for students to view.

Orange- maximum number of students is 10. Lots of possibilities there. Bussing will not be permitted at all.

Red= Max will still be 10, continue to rely on distance learning.

Josh asked about any adjustments to employee time off. Will take a lot of flexibility on a day to day basis. Sam says they will be working adopting a new leave policy and hope to have it by June. Josh asks for the most lenient policies as possible where they are treated like adults and try not to have them use sick leave or vacation leave if possible. Sam agrees.

#### **6:06-Financial Report – Troy Bradshaw**

##### **6:06- Financials and Budget Review**

\$6.9 million in profit at the end of April. Still needing almost \$1 million in reimbursements. Budget looks good.

#### **5:13 PM - DISCUSSION/ACTION ITEMS**

##### **6:21-FY SY Budget**

Josh moves to approve, Michelle moves to second. Josh Aikens says “Aye.”, Matt Middione says “Aye.”, Eli Milne says “Aye.”, Michelle W says “Aye.”. Dave Hunter did not vote.

##### **6:34 - Fee Schedule**

Josh moves to approve, Michelle seconds. Josh Aikens says “Aye.”, Matt Middione says “Aye.”, Eli Milne says “Aye.”, Michelle W says “Aye.”. Dave Hunter did not vote.

##### **6:23- 2020-2021 school calendar**

Michelle moves to approve, Josh moves to second. Josh Aikens says “Aye.”, Matt Middione says “Aye.”, Eli Milne says “Aye.”, Michelle W says “Aye.”. Dave Hunter did not vote. Unanimously approved.

##### **5:24- Adoptions of fiscal policies for bond compliance**

**Board Member & Key Personnel Accession Policy-** how to replace admin if they leave early, etc. Michelle Walter moves to approve Josh seconds. Josh Aikens says “Aye.”, Matt Middione says “Aye.”, Dave Hunter says “Aye.”, Eli Milne says “Aye.”, Michelle Walter says “Aye.” Unanimously approved.

**Risk Management-** Josh moves to approve, Michelle seconds. Josh Aikens says “Aye.”, Matt Middione says “Aye.”, Dave Hunter says “Aye.”, Eli Milne says “Aye.”, Michelle Walter says “Aye.” Unanimously approved.

**Continuing Disclosure Policy & procedures-** Lots of requirements for meetings, proceedings, etc. Must be disclosed to bond holders. Vista needs to work towards 100% fidelity on posting on the transparency website. This policy says that we will be on top of posting in the future. Michelle moves, Josh seconds. Josh Aikens says “Aye.”, Matt Middione says “Aye.”, Dave Hunter says “Aye.”, Eli Milne says “Aye.”, Michelle Walter says “Aye.” Unanimously approved.

**Debt Policy-** New requirement. The policy states that Vista will avoid debt whenever possible. Josh moves to approve, Michelle seconds. Josh Aikens says “Aye.”, Matt Middione says “Aye.”, Dave Hunter says “Aye.”, Eli Milne says “Aye.”, Michelle Walter says “Aye.” Unanimously approved.

**Financing Resolution-** Sam has previously been in charge of signing contracts. As this moves into a new stage, Sam no longer has the authority to do that. This resolution authorizes the board chair or a board member to finalize the negotiations of our bond. Josh moves to approve, Michelle seconds. Josh Aikens says “Aye.”, Matt Middione says “Aye.”, Dave Hunter says “Aye.”, Eli Milne says “Aye.”, Michelle Walter says “Aye.” Unanimously approved.

**5:13- Board Election Results-**

Election was conducted over survey monkey this time. Received a lot more response than in previous years. There was no opposition to the seats up for election. 190 responses, 900 invitations sent out. 3-4% responded with "No". Dave Hunter will retain his seat #1 non-parent, Jacqueline Powell will be added to seat #4 as a parent. Lex Howard will take seat #7 non-parent. Josh moves to accept election results, Michelle Walter seconds. Josh Aikens says "Aye.", Matt Middione says "Aye.", Dave Hunter says "Aye.", Eli Milne says "Aye.", Michelle Walter says "Aye." Unanimously approved.

**5:20- Open Records Act**

Eli gave a brief training on the Open Records Act. This meeting is open to the public but we can only vote on items posted 24 hrs prior to the meeting. We can talk about things that are not on the agenda but cannot make decisions, Closed meetings are for certain topics, (ie. lawsuits, acquisition of property, someone's competency, etc) If this act is violated, each board member can be charged with a misdemeanor. Josh asked how long documents need to be available, Sam does not know but if we upload it, we are good. Closed sessions need to be up for 12 months and a request can be made from those who have business with the closed session.

**5:40- Adoption of Addendum to Construction Contract**

Josh moves to approve, Michelle moves to seconds. Josh Aikens says "Aye.", Matt Middione says "Aye.", Dave Hunter says "Aye.", Eli Milne says "Aye.", Michelle Walter says "Aye." Unanimously approved.

**6:34 PM- COMMENTS FROM THE ADMINISTRATIVE TEAM**

none

**MISC COMMENTS**

**6:25-** Troy forgot to mention that Vista did just get \$83,000 for the school amid he COVID-19 issues. This money can be used at the discretion of the school to remediate any challenges that were created by COVID-19.

**6:30-** Michelle Walter asked about Summer camps. Mrs. DeLuca does want to proceed with one and she will have to follow some guidelines. Vista did order 5,000 masks. Sam does want to continue with opportunities for students when possible.

**6:36- Eli notes that we need to vote to move into a closed session.**

**TABLED AGENDA ITEMS**

Mascot Update

**6:35 PM – ADJOURN**

Josh moves to adjourn, Michelle seconds. Josh Aikens says "Aye.", Matt Middione says "Aye.", Eli Milne says "Aye.", Michelle W says "Aye.". Dave Hunter did not vote. Unanimously approved.

**CLOSED SESSION**

**To discuss the character or competence of an individual. Requires Roll call vote.**