

## Vista School Board Meeting

June 17, 2021 Minutes

Location: 585 East Center, Ivins, UT 84738 (virtually via zoom)

<https://zonos.zoom.us/j/86984291300?pwd=SzJCK29pMGhPRFA5OXNMVGI1SINwdz09>

**Board members present:** Josh Aikens, Hillary Osness, Jacqueline Powell (via zoom), Dave Hunter

**Others present:** Sam Gibbs (Director), Troy Bradshaw (Tech/Finance Director), Kelly Geary (VP), Alison Schultz (via zoom), Katie Pearce (via zoom), Marie Ehlers (School Counselor), Chris Clegg,

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**5:04 PM- CALL TO ORDER: Welcome and Introductions-** Dave Hunter

**5:04 PM- APPROVAL OF PREVIOUS MINUTES**

Josh moves to approve, Hillary seconds. Josh says "Aye.", Hillary says "Aye.", Dave says "Aye.", Jacqueline says "Aye." Unanimously approved.

**5:06 PM- PUBLIC COMMENTS**

none

**5:06 PM- COMMENTS FROM THE ADMINISTRATIVE TEAM**

none

**5:07 PM- BOARD CALENDAR**

**Next Board Meeting- Thursday, July 15th @ 5:00 pm**

**5:09 PM- Board Training-**

Marie recommended hiring a trainer- Ryan Carpenter- to help train the board. The program is a year long subscription for \$800. Sam says it can really empower the board to learn what they need to know about running the school. Troy says that the board trainings are a new assurance that he has to submit to the state. Dave thinks it is a no-brainer to get this training done over the next year. Troy says he can add it to the budget tonight.

**5:15 PM- REPORTS**

**Director's Report – Sam Gibbs**

**5:15- Enrollment and Lottery Update**

Last week of school was 1024, we are currently at 1133 for August 2021, with a target for 1119 total enrolled. We still have 130 students on the wait list.

**5:22- Faculty/Staff Changes**

Sue Eyring will take 7th grade Language Arts

Katelyn Nalder will fill an empty paraprofessional position.

**- Policy Updates**

discussed in action items

**- Upcoming and Past Events**

none

**Financial Report – Troy Bradshaw**

**5:24- Financials and Budget Review**

Days cash on hand is 120. Theater in the round, carpet, stairs and AC will get taken care of in the next bit. Sam notes that he tries to operate with a 95% budget and 5% overage. Budget looks good overall. Troy also went over projected budget, including pay increases in order to compete with the district. There may need to be a few changes in order for Troy to correctly report to the state.

**- Report on compliance with bond covenants and state filing deadlines**

**5:46- Expansion Update**

Building is behind. The original date was July 1 and they have moved to November 6th.

There is a \$1,000 per day penalty for each day it is late.

**5:40 PM - DISCUSSION/ACTION ITEMS**

**5:48- FY SY Budget**

Josh moves to approve June budget, Dave seconds. Josh says "Aye.", Hillary says "Aye.", Dave says "Aye.", Jacqueline says "Aye." Unanimously approved. Troy also asks that the June 2022 meeting moved to the last week of the month so that he can have more time to finalize the budget.

**5:47- FY22 Budget Approval**

Josh moves to approve amended budget. Hillary seconds. Josh says "Aye.", Hillary says "Aye.", Dave says "Aye.", Jacqueline says "Aye." Unanimously approved.

**- COVID related changes/actions**

none

**- Employee Handbook**

**6:04- Public Comment Rules and Procedures**

Hillary asks if we will discuss this, it will be taken care of in the next meeting. Josh thinks we have already created a public comment policy. Sam says Dave did create one, but it is not specific like how long a person has to comment. Sam says he can go back and make some amendments that Dave had made. The best way to handle public comments was discussed. Josh also brings up the idea of how to respond to emails. Hillary wants to make sure this is an accessible board. Jacqueline notes that the policy needs to state that there is a level of decorum that is expected from both board members and those giving public comments.

**- Attendance Policy**

**- Educator license renewal**

**- Participation in extracurriculars**

**- Effective teaching standards**

**6:02- Home School students and state assessments**

Josh moves to approve Vista medications policy. Hillary seconds. Josh says "Aye.", Hillary says "Aye.", Dave says "Aye.", Jacqueline says "Aye." Unanimously approved.

**- Background Checks**

**5:55- Administration of Medications**

Josh moves to approve Vista medications policy. Hillary seconds. Josh says "Aye.", Hillary says "Aye.", Dave says "Aye.", Jacqueline says "Aye." Unanimously approved. Jacqueline asks who will be administering. Sam says there are several people who are trained to do it. Josh and Jacqueline discuss changing the specifics of the wording about who will administer it.

**6:01- FERPA**

We are already under obligation to abide by FERPA and just need a policy stating that we will do so. Josh moves to approve FERPA policy. Hillary seconds. Josh says "Aye.", Hillary says "Aye.", Dave says "Aye.", Jacqueline says "Aye." Unanimously approved.

**- Bus Procedures**

**- Report of arrests**

**- Parental notifications**

**5:54 - Sunscreen**

Josh moves to approve Vista sunscreen policy. Hillary seconds. Josh says "Aye.", Hillary says "Aye.", Dave says "Aye.", Jacqueline says "Aye." Unanimously approved.

**- Patriotic education**

**- Board Code of Conduct**

**5:50- LEA Specific License**

Always happens with dance teachers, they have dance degrees but not teaching degrees. The state allows them to have a 3 year approval to teach and work on the state licensing portion. Olivia Thomas will need a 3 year LEA specific license from the state. Josh moves to approve Olivia Thomas for a 3 year site specific LEA license, Hillary seconds. Josh says "Aye.", Hillary says "Aye.", Dave says "Aye.", Jacqueline says "Aye." Unanimously approved.

**MISC COMMENTS**

5:09- Troy mentioned that he will use Webex in the future for board meetings- hopefully ready in July.

**TABLED AGENDA ITEMS**

**-Teacher Compensation**

**- Employee Handbook**

**- Public Comment Rules and Procedures**

**- Attendance Policy**

**- Educator license renewal**

**- Participation in extracurriculars**

**- Effective teaching standards**

**- Background Checks**

**- Bus Procedures**

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**6:18 PM – ADJOURN**

Josh moves to close the session. Hillary seconds. Josh says “Aye.”, Hillary says “Aye.”, Dave says “Aye.”, Jacqueline says “Aye.” Unanimously approved.

**CLOSED SESSION**

**To discuss the character or competence of an individual. Requires roll call vote.**