

Alternative Language Services for Utah Students

Definitions

“Alternative language services program” or “ALS program” means an instruction educational program used to achieve English proficiency and academic progress of identified students.

“Alternative language services” or “ALS” means language services designed to meet the educational needs of all students learning English so that students are able to participate effectively in the regular instructional program.

“Language instruction educational program” means an instructional program:

- In which the students learning English is placed for the purpose of developing and attaining English proficiency, while meeting challenging state academic standards;
- That may make instructional use of both English and a child’s native language to enable the child to attain and develop English proficiency; and
- That may include the participation of children who are proficient in English if the program is designed to enable all children to become proficient in English and a second language.

“Student learning English” means an individual who:

- Has sufficient difficulty speaking, writing, reading, or understanding the English language, and whose difficulties may deny the individual the opportunity to:
 - Learn successfully in classrooms where the language of instruction is English; or
 - Participate fully in society;
- Was not born in the United States or whose native language is a language other than English and who comes from an environment where a language other than English is dominant; or
- Is an American Indian or Alaskan native or who is a native resident of the outlying areas and comes from an environment where a language other than English has had significant impact on such individual’s level of English language proficiency.

Policy

1- Vista School shall provide a program that:

- Includes identification for students learning English, including a home language survey and a language proficiency for program placement, that is implemented with student registration;
- Uses a valid and reliable assessment of a student’s English proficiency in listening, speaking, reading, and writing;

- Provides a language instruction educational program based on State Board approved Utah English Language Proficiency Standards;
- Establishes student exit criteria from ALS programs or services; and
- Includes the count of students learning English, by classification, prior to July 1 of each year.

2- Vista School shall provide services to students who qualify and:

- Determine what type of services are appropriate for each student identified in need of ALS services;
- Implement an approved language instruction educational program designed to achieve English proficiency and academic progress of an identified student;
- Ensure that all identified students learning English receive English language instructional services, consistent with the Utah English Language Proficiency Standards;
- Provide adequate staff development to assist a teacher and staff in supporting students learning English; and
- Provide necessary staff with:
 - Curricular materials
 - Facilities for adequate and effective training

3- Vista School shall provide interpretation and translation services as needed for parents at registration, IEP meetings, parent-teacher conferences, and student disciplinary meetings.

School Board Approved:

Elementary and Secondary School General Core Policy

Purpose

The purpose of this policy is to outline the minimum core standards for Vista School.

Course Description Standards and Objectives

The Utah State Board of Education establishes minimum standards and objectives for course descriptions for each course in the required general core. Course descriptions for required and elective courses are developed cooperatively by Vista School and the Utah State Board of Education. Implementation and assessment procedures for approved courses are the responsibility of Vista School.

General Core Requirements

1. Grades K-6
 - a. Students in grades K-6 shall be taught according to the requirements found in UTAH ADMIN CODE R277-700-4, as amended.
 - b. Vista School shall conduct informal assessments on a regular basis to ensure continual student progress.
 - c. Vista School shall use USBE-approved summative adaptive assessments to assess student mastery of the following:
 - i. Reading;
 - ii. Language arts;
 - iii. Mathematics;
 - iv. Science; and
 - v. Effectiveness of written expression in grades five and eight.
 - d. Vista School shall provide accommodations to students who do not achieve mastery of the subjects described in this section.

2. Grades 7-8
 - a. The core standards and a general core for students in grades 7-8 are described in UTAH ADMIN CODE R277-700-5.
 - b. Vista School shall use evidence-based practices, technology, and other instructional media in middle school curricula to increase the relevance and quality of instruction.
 - c. Vista School shall use USBE-approved summative adaptive assessments to assess student mastery of the following:
 - i. Reading;

- ii. Language Arts;
 - iii. Mathematics;
 - iv. Science; and
 - v. Effectiveness of written expression in grade eight.
- d. Vista School may:
- i. Offer additional elective courses;
 - ii. Require a student to complete additional courses; or
 - iii. Set minimum credit requirements.
- e. Upon parental or student request, Vista School may, substitute a course requirement for a student in grade 7 or 8 with a course or experience that is:
- i. Similar to the course requirement; or
 - ii. Consistent with the student's plan for college and career readiness.
- f. A parent or student requesting a course substitution under the above subsection must make the request to the school counselor.

3. Grades 9-12 Education Requirements

- a. The general core and core standards for students in grades 9-12 are described in UTAH ADMIN CODE R277-400-6.
- i. When a student enrolls at Vista School in grade 9, they receive credit towards high school graduation and will receive the required general core classes as well as elective opportunities.

School Board Approved:

	2022-23 School Year		2023-24 School Year				
	Enrolled March 2023	Enrolled April 2023	Number returning for 23-24	Number accepted invitation from lottery 23-24	Total returning + newly enrolled	2023-24 Target	Current Waitlist
Kindergarten	86	85		101	101	100	5
1st Grade	99	99	80	26	106	104	5
2nd Grade	108	108	95	13	108	108	4
3rd Grade	111	112	107	16	123	112	6
4th Grade	115	115	103	15	118	116	8
5th Grade	122	122	114	15	129	120	9
6th Grade	148	148	115	31	146	145	3
7th Grade	129	129	136	11	147	145	2
8th Grade	115	115	119	9	128	128	3
9th Grade	82	80	83	1	84	90	0
Total	1115	1113	952	238	1190	1168	45
4/24/2023							

Financial Reporting Policy

Definitions

“GAAP” means Generally Accepted Accounting Principles or a common framework of accounting rules and standards for financial reporting promulgated by either FASB or GASB, as applicable to the reporting entity.

“GAAS” means Generally Accepted Auditing Standards or a set of auditing standards and guidelines promulgated by the Auditing Standards Board of the American Institute of Certified Public Accountants.

“GAGAS” means Generally Accepted Government Auditing Standards or a set of auditing standards and guidelines promulgated by the Government Accountability Office.

Policy

1. Vista School shall ensure external audits of financial reporting, compliance, and performance are in accordance with GAAS and GAGAS
2. Vista School will provide financial reporting in a manner consistent with the basis of accounting as required by GAAP, as applicable to the school.

School Board Approved:

Vista School Profit & Loss Budget Overview July 2022 through February 2023

	<u>Jul '22 - Feb 23</u>	<u>Less Construction</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense					
Income					
1000 · Local Revenue	619,339.60	619,339.60	689,472.47	-70,132.87	89.83%
3000 · State Revenue	7,199,817.07	7,199,817.07	9,903,526.35	-2,703,709.28	72.7%
4000 · Federal Revenue	291,151.70	291,151.70	999,341.19	-708,189.49	29.13%
Total Income	<u>8,110,308.37</u>	<u>8,110,308.37</u>	<u>11,592,340.01</u>	<u>-3,482,031.64</u>	<u>69.96%</u>
Gross Profit	8,110,308.37	8,110,308.37	11,592,340.01	-3,482,031.64	69.96%
Expense					
10 · INSTRUCTION	3,765,021.59	3,765,021.59	5,786,079.78	-2,021,058.19	65.07%
21 · STUDENT SUPPORT SERVICES	256,531.83	256,531.83	523,256.20	-266,724.37	49.03%
22 · SUPPORT SERV. INSTR. STAFF	33,086.14	33,086.14	169,549.96	-136,463.82	19.51%
23 · SUPPORT SERVICES-BOARD	290.40	290.40	1,000.00	-709.60	29.04%
24 · SUPPORT SERV. ADMINISTRATION	334,973.05	334,973.05	847,479.80	-512,506.75	39.53%
25 · SUPPORT SERV. CENTRAL	293,070.28	293,070.28	558,790.64	-265,720.36	52.45%
26 · SUPPORT SERV. OPER. & MAINT.	259,160.56	259,160.56	546,541.89	-287,381.33	47.42%
27 · STUDENT TRANSPORTATION	13,006.33	13,006.33	131,802.19	-118,795.86	9.87%
31 · FOOD SERVICES LUNCH	155,648.71	155,648.71	367,955.91	-212,307.20	42.3%
33 · After School Program	48,391.68	48,391.68	63,469.08	-15,077.40	76.24%
45 · BLDG AQUISITION & CONSTRUCTION	2,862,749.12	140,773.05	5,813,341.46	-2,950,592.34	49.24%
51 · Debt Service	12,605,661.25	1,758,042.50	1,758,042.50	10,847,618.75	717.03%
Total Expense	<u>20,627,590.94</u>	<u>7,057,996.12</u>	<u>16,567,309.41</u>	<u>4,060,281.53</u>	<u>124.51%</u>
Net Ordinary Income	<u>-12,517,282.57</u>	<u>1,052,312.25</u>	<u>-4,974,969.40</u>	<u>-7,542,313.17</u>	<u>251.61%</u>
Net Income	<u>-12,517,282.57</u>	<u>1,052,312.25</u>	<u>-4,974,969.40</u>	<u>-7,542,313.17</u>	<u>251.61%</u>

Large Expenses upcoming:

-FFE Building Expenses	500,000
-Current Building upgrades	300,000
	800,000

School Bus and Operations Policy

1. Purpose:

Vista School Transportation's goal is to provide safe transportation to and from school for students. These rules and regulations are for the student's safety.

2. Policy:

Vista School is responsible for the safe transportation of students who ride the school bus. Vista School reserves the right to suspend bus privileges for behavior reasons to ensure the safety of all riders. The school bus is an extension of the school building.

3. Procedure:

3.1. Eligibility: Parents must sign up on Vista's website to be eligible to ride the school bus. Students will be put on a list and when a spot becomes available, parents will be notified.

3.2. The school bus is an extension of the school. Students are expected to follow the school bus rules on the bus.

3.2.1. Rules for Bus Riders:

3.2.1.1. Be respectful, responsible, and safe.

3.2.1.2. Stay seated while bus is moving.

3.2.1.3. Keep yourself and your belongings inside the bus.

3.2.1.4. No food allowed.

3.3. Parents are responsible to get children to and from bus stops. Until the student steps on the school bus, parents are responsible for their child's safety and conduct.

3.4. Vista School Bus Drivers who receive reports of student misconduct at or near bus stops should notify parents, administrators, or law enforcement agencies, as necessary.

3.5. Boarding the bus:

3.5.1. Students must board the school bus in a safe and calm way.

3.5.2. Wait for the bus drivers signal before boarding.

3.5.3. Enter the bus one at a time using the handrail.

3.5.4. Go to your seat and sit down immediately.

3.5.5. Place items on your lap or under your seat.

3.6. Conduct while riding the bus:

3.6.1. Remain seated while on the bus.

3.6.2. Keep hands, arms, head, and all parts of the body inside the bus at all times.

3.6.3. Remain facing forward and talk in normal voice tone.

3.6.4. Refrain from loud and or vulgar language.

3.6.5. Food or drink may only be consumed with special permission from the bus driver.

3.7. Exiting the bus:

3.7.1. Stay in your seat until the bus comes to a complete stop.

3.7.2. Walk quietly down the aisle keeping your hands, feet, and objects to yourself.

3.7.3. Use the handrail when exiting the school bus.

3.8. Removal of Bus Privileges

3.8.1. Behavior that poses a direct threat to the welfare, safety, and morals of the student, other students, school personnel, or to the safe operation of the school bus may result in a loss of bus privileges.

3.8.2. Students who refuse to promptly obey the driver's direction may lose bus privileges.

3.8.3. The principal or designee has permission to implement immediate removal from the bus if such behavior poses a direct threat to themselves or others.

3.8.4. The following are examples of conduct that students will be removed from the bus but not limited to:

- *Possessing drugs, imitation drugs or other controlled substances, or including drug paraphernalia or intent to sell.*
- *Willful destruction or defacing school property.*
- *Exiting any emergency exit in a non-emergency situation.*
- *Possession control or threatened use of a real weapon explosive or noxious flammable material or the sale of.*
- *Actual or threatening language with intent to intimidate another person or to disrupt normal school bus activities.*
- *Sexual harassment or bullying, including verbal intimidation and threats.*

School Board Approved:

2023-2024 School Fee Schedule

A. Grade Level Fees

● 6th General Curriculum/Technology Fee	\$35
● 7th General Curriculum/Technology Fee	\$35
● 8th General Curriculum/Technology Fee	\$35
● 8th ACT Aspire Assessment Fee	\$25
● 9th General Curriculum/Technology Fee	\$35
● 9th Biology Lab Fee	\$15

B. Program/Class Fees

● Advanced 3D Printing	\$20
● Advanced Robotics	\$40
● Coding with Robotics	\$30
● Information and Communications Tech	\$10
● Construction and Engineering Technology	\$40
● CAD Architectural Design	\$20
● Manufacturing Technology	\$40
● Visual Art	\$10
● Advanced Visual Art	\$20
● MDT-VRS	\$185
● MDT-Vocal Xpressions	\$185
● MDT-Showcase Company	\$85
● Dance Technique	\$30
● Advanced Band	\$25
● Band instrument fee (if using a school instrument)	\$80
● Percussion instrument fee (if playing percussion)	\$25

C. Auditioned Groups/Extracurricular

● Advanced Orchestra	\$125
● Dance Apprentice	\$100
● Dance Corps	\$100
● Dance Principal	\$125
● Dance Soloist	\$125
● Musicals (Elementary Cast)	\$100
● Vista Theater Company	\$125
● VEX Team	\$175

D. Other Fees

- Field Trips-Expected Donation \$10 (not to exceed)
- Performing/Competition Group Trips \$680 (not to exceed)
- Student T-Shirts \$15
- Vista Academy Jacket \$30
- Student Council \$15
- Mathcounts \$50
- VEX Robotics Worlds Trip \$1,000 (not to exceed)

E. Meal Fees

- After School Snacks (Adult) \$1 (per day)
- After School Snacks (Student) \$0
- Breakfast-Full Cost \$1.50 (per day)
- Second Breakfast-Full Cost (Student) \$2.50 (per day)
- Breakfast-Reduced \$0.30 (per day)
- Lunch-Full Cost (Adult) \$3.00 (per day)
- Lunch-Full Cost (Student) \$2.50 (per day)
- Second Lunch-Full Cost (Student) \$3.50 (per day)
- Lunch-Reduced \$0.40 (per day)
- Salad Lunch (adult) \$2.00 (per day)
- Chicken Salad Lunch (adult) \$2.50 (per day)
- A-la-carte drinks \$0.50 (per item)

F. Non-Fee Waiverable Fees

- Damaged/Lost Laptop \$200 (not to exceed)
- Damaged/Lost Laptop Charger \$30
- Lost/Damaged Library Book \$25 (not to exceed)
- VCE Classes (per class) \$200 (not to exceed)
- Vista Transportation (bus-one way) \$35 (per month)
- Vista Transportation (bus-round trip) \$60 (per month)

Total Student Maximum

\$300 + Extra Curricular

Total Family Maximum

\$900 + Extra Curricular

Board Approved: 3/23/2023

Vista School Spend Plan 2023-2024

Class	Fee Amount	Allocated Towards...
8th ACT test	25	ACT test materials
9th biology	15	Dissection of fetal pig lab and other consumable lab fees
Program/Class Fees		
Advanced 3D	20	Filament
Advanced Robotics	40	VEX hardware - Screws, metal, cables, motors
Coding w/ Robotics	30	Arduino Kit for each student
Info & Comm Tech	10	Consumables for projects. Baltic birch plywood, paint, brushes
Const/Eng Tech	40	Consumables - Wood, foamboard, hotglue, blades, drill bits, screws
CAD Design	30	Consumables for projects. Wood, glue, foam board, hot glue, etc.
Manufact Tech	40	Consumables for projects. Material for mass production projects. Wood, paint, stain, glue
Visual Art	10	Art supplies such as paper, clay, brushes, paint, canvases, fixative sprays, chalk, etc.
Advanced Visual Art	20	Art supplies such as paper, clay, brushes, paint, canvases, fixative sprays, chalk, etc.
MDT-VRS	185	Materials, Supplies, Costumes, Shirts, Shoes, Music, Accompaniment, Stipends
MDT-Xpressions	185	Materials, Supplies, Costumes, Shirts, Shoes, Music, Accompaniment, Stipends
MDT Showcase	85	Materials, Supplies, Shirts, Music, Accompaniment
Dance Tech	30	extra classes, costumes, dance items
Advanced Band	25	Music purchase, food for trips, contest fees, t-shirt, team building
Band Instrument	80	Repair, replace and maintenance of school owned instruments
Percussion	25	Repair, replace and maintain school owned large and small percussion instruments
Auditioned Groups/Extracurricular		
Advanced Orchestra	125	Music purchase, continue having supplies on hand avail. to students-rosin, shoulder pads, polish, cleaner, bow repairs, instrument upkeep, and repairs,strings
Dance Corps	100	Master class, costumes, t-shirt
Dance Principal 2	125	Master class, costumes, t-shirt
Dance Principal	125	Master class, costumes
Dance Soloist	100	Master class, costumes, t-shirt

Musicals (elementary)	100	Costumes, T-shirt, play rights/scripts, rehearsals, make-up
VTC	125	shakespeare trip cost (if possible), company t-shirt, play rights/scripts
VEX Team	175	T-shirts, Team registration, Competition fees, equipment
Other Fees		
Field Trips-Donation	10	donation
Perf/Competition Groups	680	trips
Student T-shirts	15	t-shirts
Vista Academy Jacket	30	jackets
VCE Classes	200	classes
Student Council	15	T-shirt
MathCounts	50	T-shirts, consumable items, registration fee
VEX Robotics Worlds	1,000	Transportation, hotel, food, registration
Library	Replacement Cost	Replacement cost of lost or damaged books up to a max of a \$25.
Meal Fees		
After school snacks (adult)	1	snacks
after school snacks (student)	0	snacks
Breakfast-full cost	1.5	meal
Second Breakfast-full cost (student)	2.5	meal
Breakfast-reduced	0.3	meal
Lunch-full cost (adult)	3.5	meal
Salad Lunch (adult)	2	meal
Lunch-full cost (student)	2.5	meal
Second Lunch-full cost (student)	3.5	meal
Lunch-Reduced	0.4	meal
a la carte drinks	0.5	a la carte items
School Board Approved:		

Supervision of Students in School Sponsored Activities Policy

Purpose

Vista School encourages students to participate in a variety of extracurricular activities and recognizes the many benefits to students who engage in such activities. Participation in extracurricular activities is a privilege. This policy lays out expectations for participating in activities, including school sponsored overnight activities.

Policy

1. Activities, Volunteers, Advisors, and Students:
 - a. Activity
 - i. An activity trip is the transportation of passengers to an activity, educational event, or any other event/activity approved by administration, other than to and from school transportation.
 - ii. All activities and trips must have parent permission. The school will gather the permission slip before a student participates in any kind of school sponsored activity that leaves school property.
 - b. Volunteers
 - i. Volunteer Supervisors must be at least 21 years old. Any volunteer with unsupervised access to students must pass a criminal background check prior to performing supervisory duties, including overnight trips.
 - c. School Advisors
 - i. A school advisor is present while students are on the bus and is responsible for the welfare of the students while traveling. He/She has the responsibility of making sure the students follow safety guidelines.
 - ii. The school advisor is responsible for making sure the activity or trip goes smoothly and coordinates with volunteers so they know their roles and responsibilities.
 - iii. It is the responsibility of the school advisor to correct students who are out of line or breaking rules.
 - d. Students
 - i. Must follow the Vista Way: being respectful, responsible, and kind.
 - ii. Behave appropriately and comply with advisor's and volunteer's instructions.
 - iii. Notify the school advisor of any inappropriate behavior or conduct.

2. Overnight Activities

- a. Approved student activities are NOT to last overnight unless they are associated with travel which requires an overnight stay.
- b. Activities which require an overnight stay are subject to appropriate supervision by school advisors.
- c. All overnight activities must be pre-approved by the Executive Director and Performing Arts Director, if applicable.
- d. Overnight travel activities must have a multiple adults (school advisors and volunteers).
- e. School advisors and volunteers must remain with the assigned group, monitor behavior, and must be available at all times day and night.

School Board Approved:

Youth Protection Policy

Definitions

1. “Intervention” means an effort to prevent a student from attempting suicide.
2. “Parent notification” means a notice provided by a school to a students’ parent(s).
3. “Postvention” means mental health intervention after a suicide attempt or death to prevent or contain contagion.

Policy

1. Vista School shall implement a youth suicide prevention program for students in grades 6 through 9. The youth suicide prevention program will include educational training that will emphasize methods of strengthening a youth’s relationships in the school and community, and will focus on the concepts of resiliency, healthy habits, self-care, problem solving, and conflict resolution.
 - a. Parents will receive notification prior to their student receiving suicide prevention education training.
2. Vista School’s suicide prevention program will allow school personnel to ask a student questions related to youth suicide prevention, intervention, or postvention. Intervention will include efforts to prevent a student from attempting suicide. Postvention will include mental health intervention after a suicide attempt or completion.
3. Vista School will send notice to parents and protect the confidentiality of the parent notification record regarding all bullying and suicide incidents.

School Board Approved: